

**All staff, patients, and visitors will be required to wear a mask while in our offices.**

**Please review the following protocols so that you will know what to expect at your appointment.**

- We will require patients and anyone accompanying a patient to wear a cloth or medical mask. If you do not have a mask, we will provide one for you.
- Upon arrival in our parking lot, please call 256-533-0315, press 0, and wait for the next available person. Surgery Center patients, please call 256-428-3937, press 0, and wait for the next available person.
- When we have an exam room available, we will contact you to enter the building.
- Each patient and guest entering the building will have their temperature checked at the front door.
- Unless a patient requires assistance, we are asking that only the patient enter the building.

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**Please call our office and reschedule your appointment if you or the person accompanying you answers yes to any of the following questions:**

1. Have you experienced any of the following symptoms in the past 48 hours?
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
2. Within the past 14 days, have you been in close physical contact (6 feet or closer for a cumulative total of 15 minutes) with:
  - Anyone who is known to have laboratory-confirmed COVID-19?
  - Anyone who has any symptoms consistent with COVID-19?
3. Are you isolating or quarantining because you may have been exposed to a person with COVID-19 or are worried that you may be sick with COVID-19?
4. Are you currently waiting on the results of a COVID-19 test?

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**Our office has implemented the following protective measures for our patients and staff:**

- All staff will be screened for symptoms of Covid-19, including the taking of temperatures each day upon arrival at the facility. Any staff with any signs or symptoms will be immediately sent home or referred to the appropriate health care facility.
- Providers and staff will wear facemasks.
- The number of patients inside the office building will be limited. In general, patients will be encouraged to wait in their vehicles and will be notified via cell phone when an exam room is available.
- If a patient or someone accompanying them must sit in the waiting room, social distancing guidelines will be enforced, including maintaining a distance of at least 6 feet.
- High risk patients will be escorted directly to an exam room to avoid the front desk and waiting room.
- Staff will practice proper hand hygiene.
- Exam rooms and testing equipment will be cleaned and disinfected between patients.

Thank you for your understanding as we strive to protect the health and well-being of our patients and staff.